



DUMFRIES, VIRGINIA
Virginia's Oldest Continuously Chartered Town
CHARTERED 1749 INCORPORATED 1961

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DUMFRIES TOWN COUNCIL MEETING
TUESDAY, SEPTEMBER 3, 2013
7:00 PM

A copy of this agenda with supporting documents is available at www.dumfriesva.gov. Go to **Meetings & Minutes** and then select **Agendas**, click on the **Meeting Date** you are interested in.

I. Call To Order and Roll Call

Brewer absent whole meeting

Washington arrived during the adoption of the consent agenda

II. Moment of Silent Prayer and Reflection and Pledge of Allegiance

III. Approval of the Minutes – January 8, 2013

Foreman/Wood all ayes (Brewer/Washington absent)

(Minutes from the January 22, 2013 work session, February 5, 2013, February 19, 2013 work session, March 4, 2013 Caddigan meeting, March 5, 2013, March 7, 2013 Historic Dumfries Virginia meeting, March 19, 2013 work session, April 2, 2013, April 16, 2013 work session, April 23, 2013 budget work session, April 30, 2013 budget work session, May 7, 2013, May 21, 2013 work session, June 4, 2013, June 18, 2013 work session, July 9, 2013, July 23, 2013 work session, August 7, 2013 and August 20, 2013 work session meetings are unavailable for adoption)

IV. Adoption of the Agenda - Are there any amendments to the agenda?

Foreman/Wood As Amended to include XIV-G Designation of Voting Credentials for the 2013 Virginia Municipal League Annual Conference

all ayes (Brewer/Washington absent)

V. Approval of the Consent Agenda

(Any item placed under the consent agenda shall be removed and taken up as a separate matter if so requested by any member of Council, otherwise all items will be voted on with one motion)

Forrester/Foreman all ayes with Washington abstaining (Brewer absent)

A. Resolution Proclaiming September 2 – 6, 2013 as National Payroll Week – Mayor Foreman
[Resolution Number R-2013-047](#)

B. Resolution to Commend the Dumfries United Methodist Church for its Service to the Community – Mayor Foreman
[Resolution Number R-2013-048](#)

C. Resolution to Appoint Chief Edwards to the Bull Run Alcohol Safety Action Program (ASAP) Policy Board – Dan Taber
[Resolution Number R-2013-049](#)

D. Resolution Recognizing John Webb for His Continued Years of Service on the Planning Commission – Laura O'Dell
[Resolution Number R-2013-050](#)

E. Resolution Authorizing the Town Manager Advertise a Public Hearing to Amend Article II Nuisances, Chapter 26 Environment, Section 26 by Adding 26-22(a)(14) Graffiti Prevention and Removal – Laura O'Dell
[Resolution Number R-2013-051](#)

F. Resolution Authorizing the Town Manager Advertise a Public Hearing to Add Article IV Virginia Maintenance Code, Chapter 14 Buildings and Building Regulations, Section 14-190 through 14-195 to Adopt the Virginia Maintenance Code – Laura O'Dell
[Resolution Number R-2013-052](#)

VI. Citizen Comment Period (On Any Matter) [Citizens may address Council for up to 5 minutes. A chair or representative of a board, commission, or committee may speak for up to 8 minutes.]

VII. Mayor's Comments

VIII. Council Member Comments

IX. Presentations (none scheduled)

X. Boards & Commissions

A. Architectural Review Board (8-13-13 & 9-10-13)*

B. Board of Zoning Appeals (~~8-21-13~~ & 9-18-13)* (no report)

C. Historic Dumfries (2nd Thursday of the Month)

D. Planning Commission (8-12-13 & 9-9-13)*

*(last meeting date & next meeting date)

XI. Council Reports

- A. Boys and Girls Club (no report - pending appointment to the Board)
 - B. Events Committee (8-1-13 & 9-10-13)*
 - C. Parks and Recreation Commission (8-12-13, 8-19-13, 8-27-13 & 9-6-13)*
 - D. Northern Virginia Regional Commission (9-26-13 & 10-24-13)* (no report)
 - E. Northern Virginia Transportation Authority Commission (9-26-13 & 10-24-13) (no report)
 - F. Northern Virginia Cigarette Tax Board (December)* (no report)
- *(last meeting date & next meeting date)

XII. Staff Presentations

- A. Director of Community Services
- B. Planner/Zoning Administrator
- C. Director of Public Works
- D. Chief of Police
- E. Town Attorney
- F. Town Manager
- G. Treasurer (moved to work session)

XIII. Council Report on Meetings with Elected Officials Pertaining to the Town (none scheduled)

XIV. Action Items

- A. **Public Hearing** – Laura O'Dell
 - i. Staff Presentation – Amendments and Additions to the Architectural Review Board's Design Guidelines
 - ii. Open Public Hearing to Citizen Comment Period
 - iii. Close the Public Hearing
 - iv. Discussion
 - v. Vote on Resolution to Adopt

Forrester/Washington all ayes (Brewer absent)

Resolution Number R-2013-053

- B. Discussion/Decision on Resolution Naming the 39th Annual Christmas Parade Theme and Grand Marshall – Cydny Neville

Wood/Forrester all ayes (Brewer absent) Sights and Sounds theme

Resolution Number R-2013-054

Foreman/Forrester Honorary Banners for Yung and Lansing
All ayes (Brewer absent)

Toney/Reynolds all ayes (Brewer absent) GM Clyde Washington

Resolution Number R-2013-055

C. Discussion/Decision on Authorizing the Town Manager to Advertise for a Public Hearing on the Fee Schedule for SP-1 Zoning District and Temporary Banner Signs for Religious Institutions and Nonprofit Organizations – Christine Sanders

Forrester/Reynolds all ayes (Brewer/Toney absent)

Resolution Number R-2013-056

D. Discussion/Decision on Authorizing the Town Manager to Advertise for a Public Hearing on Amendments to the Temporary Roadside Food Vendors Ordinance – Councilwoman Forrester

Forrester/Washington

Ayes - Forrester, Reynolds, Toney, Washington

Nay - Foreman

Abstain - Wood

Absent - Brewer

Resolution Number R-2013-057

E. Discussion/Decision on Referendum for Election Date Change – Christine Sanders

Forrester/Wood Schedule Public Hearing for Citizen Comments

Motion was withdrawn

F. Discussion/Decision on Resolution Adopting Amendments to the Fundraising and Donation Policy – Christine Sanders

Foreman/Forrester all ayes (Brewer absent)

Resolution Number R-2013-058 (CP02-13)

G. Designation of Voting Credentials for the 2013 Virginia Municipal League Annual Conference

Foreman/Wood Toney Delegate

All ayes (Brewer absent)

Wood/Foreman Washington Alternate

All ayes (Brewer absent)

Form

XV. Information Item (none)

XVI. Closed Session

A. Closed Session under Virginia Code Section 2.2-3711(A)(7) Litigation
Is there anything to report?

Closed Session Wood/Foreman all ayes (Brewer absent)

Resolution Number R-2013-059

Open Session Wood/Foreman all ayes (Brewer absent)

Resolution Number R-2013-059a

XVII. Adjournment

Foreman/Wood (Brewer absent)